

LobbyWorks™

Visitor Management Suite, Version 3.2



The LobbyWorks™ Visitor Management System enhances your investment in access control and perimeter security by providing a simple and effective way to register, badge, track and manage your facility's visitor traffic. Visitor registration is quick and simple, and can be performed either at a guard station or using an optional self-registration kiosk. LobbyWorks' power and flexibility make it a natural fit for both simple, standalone deployments using the Professional Edition or multi-site deployments using the Standard Edition.

LobbyWorks scans a photo ID, business card or passport ID of arriving visitor, then instantaneously checks whether the visitor is expected, has been in the facility before and makes sure the visitor is not on a watch list. These quick and consistent checks ensure that only the right people are allowed on site. After scanning the information, LobbyWorks takes a digital photo or captures the visitor's signature.

LobbyWorks can automatically contact the visitor's host by phone, email or with real time network messaging to announce the visit. Once the visitor is registered, an individualized badge is generated. Specific visit restrictions may be set, such as: clearance level, access area or visit expiry time.

At the end of the visit, LobbyWorks signs out the visitor. In case the visitor does not sign out, LobbyWorks can contact the host to check if the visitor has left the site.

This simple yet powerful visitor registration process forms the basis for a very powerful security platform. Registering all visitors through LobbyWorks ensures that you have a centralized and complete record of your visitor traffic, strengthens visitor security and improves productivity and service to your customers.

FEATURES

- Pre-register expected visitors through a simple web interface
- Scan arriving visitors Photo ID or business card
- Automatically identify returning visitors, expected visitors and visitors on a watch list
- Capture visitor's photo and/or signature
- Track assigned visitor access cards
- Check for visitors requiring special approval
- Print professional color visitor passes with expiration date, visit area, host being visited and visit purpose
- Automatically notify the host employee of a visitor's arrival
- Integrate with access control systems to manage badge holders as hosts and provides access cards to visitors
- Process most visitors in 20 seconds or less
- Register visitors through a self-serve kiosk
- Easily and quickly generate detailed reports of visitor traffic by employee, department or building
- Integrate with Microsoft Outlook Calendar or Lotus Notes for automated visitor pre-registration

Features	Professional Edition	Standard Edition
Multiple Stations		✓
Registration	✓	✓
Tracking	✓	✓
Badging	✓	✓
Watch List	✓	✓
Photo	✓	✓
Business Card Image	✓	✓
Driver's License Image	✓	✓
Signature Image	✓	✓
Group Registration	✓	✓
Asset Tracking		✓
Delivery Tracking		✓
Available Add-ons		
Web Center		✓
Notify		✓
Kiosk		✓
Reports		✓

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LobbyWorks™ Front Desk

Used by lobby personnel to register and track visitors. LobbyWorks Professional Edition includes a standalone version of Front Desk. LobbyWorks Standard Edition includes a network-ready version of Front Desk and these optional add-ons:

LobbyWorks Kiosk

Visitor self-registration station that can also provide visitor information such as safety videos and visit agreements.

LobbyWorks Web Center

Used by employees to pre-register their visitors, and authorized security personnel to view visitor traffic as well as validate visitors' badges.

LobbyWorks Notify

Host notification upon visitor's arrival.

Minimum Requirements:

LobbyWorks Front Desk / Kiosk Workstation

- Pentium IV, 512MB RAM
- Windows 2000 SP4, XP Pro SP2
- 40MB hard drive
- Display: SVGA 1024x768 or higher
- Up to 6 USB ports or USB hub
- 1 serial port (optional for phone modem)

LobbyWorks Server

- Pentium IV, 512MB RAM
- Windows 2000 with SP4, XP Pro SP2
- 2GB hard drive
- Database: MS MSDE (included) or SQL 2000 (purchased separately by customer)
- Backup system
- MS IIS is required for Web Center
- Exchange 2000 SP2 or higher with POP3 support is required for Outlook integration
- SMTP is required for email support

Supported Hardware:

- Business card scanner
- Driver's license and passport scanner
- Cameras: Logitech web cameras
- Badge printers: thermal-direct, dye sublimation, ink or laser printer
- Barcode scanner
- Voice modem
- Touch screen monitor or kiosk
- USB card reader

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ORDERING

Software

LWVMSSTD	LobbyWorks™ Standard Edition
LWVMSSTDCL	LobbyWorks Standard Edition Additional License
LWVMSPRO	LobbyWorks Professional Edition
LWVMSEXP	LobbyWorks Kiosk
LWVMSEXPCL	LobbyWorks Kiosk Additional License
LWVMSEBNDL	LobbyWorks Web Center
LWVMSRPT	LobbyWorks Reporter Additional License
LWVMSCOM	LobbyWorks Notify
LWVMSPESE	LobbyWorks Software Upgrade
LWVMSEVAL	LobbyWorks Evaluation CD

Hardware

LWVMSBCS	Business Card Scanner
LWVMSBCSC	Compact Business Card Scanner
LWVMSDLS	Driver's License / Business Card Scanner
LWVMSPPS	Passport Scanner
LWVMSDOME	PTZ Camera with Stand

LWVMSBP

LWVMSOBS

LWVMSSIG

LWVMSSHUB

LWVMS56K

LWVMSDIKD

LWVMSIKD

B/W Visitor Label Printer

Omni Directional Barcode Scanner

1x5 LCD Signature Capture Pad

4 Port USB Hub External Powered Hub

Voice Modem

Floorstanding Integrated Touchscreen Kiosk

Kiosk Display with Camera / Speakers

Accessories:

LWVMSVB

LWVMSCVB

Thermal Printer (B/W) Visitor Labels

Color Printer Fold-and-Clip Secure Visitor Badges

Kits*:

LWVMSKSTD

LWVMSKSTDCL

LWVMSKPRO

LobbyWorks Standard Edition Starter Kit

LobbyWorks Standard Edition Additional License Kit

LobbyWorks Professional Edition Kit

*Kits include software license as well as: LWVMSDOME, LWVMSDLS, LWVMSBP, LWVMSVB

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